



THE CITY OF SAN DIEGO

## GOOD NEIGHBOR NOTIFICATION FORM FILMING IMPACT LESS THAN FOUR HOURS

Dear Resident, Business Owner, or Facility Manager,

The following production company has submitted a request to film in your neighborhood as described below:

Film Production Company	
Production Company Primary Contact Telephone	
Production Company Primary Contact E-mail	
Date(s)	
Time(s)	
Street/Lane Closure Description	
Amplified Sound or Other Activity Description	

The City of San Diego requires production companies to notify all residents, businesses, or other facilities within 300 feet of a proposed filming location when it is anticipated that a production will impact a particular location for less than four hours. Notification must include, but not be limited to, use of the Good Neighbor Notification Form—Filming Impact Less Than Four Hours. The form may be distributed by the production company in person, left as a “door hanger” at each address, and/or sent via email to each impacted entity. Should a building with multiple units be managed by a building owner/manager, copies of the form sufficient for each address must be provided to the building owner/manager if access to distribute the form is not granted to the production company. The building owner/manager, however, MUST notify all tenants and know of no substantial objection to the proposed impact and associated activities. The production company is responsible for resolving all community and operational issues associated with the production and the location prior to the beginning of filming.